

**Natural Sciences**  
**AWARD NOMINATION FORM**  
**“Outstanding Student Employee Performance Award”**

*PLEASE TYPE OR PRINT:*

Legal Name of Nominee: \_\_\_\_\_  
 (i.e., as it will appear on the Certificate of Appreciation)

Working Title: \_\_\_\_\_

Employing Unit/Department: \_\_\_\_\_

How long has this student worked for you? \_\_\_\_\_

Description of Achievement: Provide a brief description of the achievement(s) and/or reason for the nomination (attach an additional page, if necessary).

**Recommendation:**

- Tier 1 (\$250) For extraordinary contributions or performance over a sustained period of time and having an exceptional impact. If necessary to meet budgetary target, priority may be given to those employed for a minimum of 1 year or more in the same unit.
- Tier 2 (\$150) For significant contributions or performance and having a considerable impact. If necessary to meet budgetary target, priority will be given to those employed for a minimum of 6 months or more in the same unit.

**Unit Approvals:**

	/	
Supervisor's Name (Please Print)	Supervisor's Approval/Signature	Date
	/	
Unit Head's Name	Unit Head's Approval/Signature	Date
		Extension/E-Mail
		Extension

**Decision Making Authority: (FOR BUSINESS OFFICE USE ONLY)**

- Award Denied     Award Approved as Recommended     Award Revised to: \$ \_\_\_\_\_

Name	Signature	Title	Date

