

**NOTICE REGARDING OVERTIME COMPENSATION AT
THE UNIVERISTY OF CALIFORNIA, SANTA CRUZ**

Under the provisions of the Federal Fair Labor Standards Act (FLSA), agreement to accept compensatory time off in lieu of pay is entirely voluntary. Accordingly, unless you indicate on this form that you do not accept this condition, you will be considered to have knowingly and voluntarily accepted this condition of employment.

Although it is the division's preference for budgetary reasons to normally compensate overtime with compensatory time off, you shall be paid for overtime worked, unless you agree to be compensated by compensatory time off. Choose one of the options indicated below and return this form to the Natural Sciences Business Office within 30 days of receipt.

Check one:

I wish to be compensated by pay. Note: you will receive pay for overtime worked unless the University and you agree at some future time that you may be compensated for overtime with compensatory time off.

I agree to be compensated by pay or time off at management discretion.

Please note that if you choose not to complete this form you will default into the second option, in which case the division will have the right to exercise management's discretion for choosing the manner in which overtime is compensated.

Name (Print): _____

Department: _____

Signature: _____

Date: _____